Economic Development Grant

Application

Applicant Information

Entity Name: _____ Date: _____

Contact Person Name and Title: _____

Physical Address: _____

Street Address   *Apartment/Unit #*

_____

City   *State*   *ZIP Code*

Mailing Address: _____

Street Address   *Apartment/Unit #*

_____

City   *State*   *ZIP Code*

Phone: _____ Email _____

Project Name: _____

Proposed Start Date: _____

Total Funding Request: _____ Proposed End Date: _____

What is your proposed project or activity? Please limit your responses to 500 words or less.

Will there be any collaborations or partnerships?

How will the project be implemented (goals and objectives)? How will each be measured? Please include dates for reaching each objective and goal.

Additional Attachments

In order to be considered, be sure to have included the following to your application submission:

Entity Name, physical location, and mailing address

Copy of SC incorporation documents or IRS Tax Exemption Determination Letter

Where applicable, maps showing where special events or activities will be held **Applicant is responsible for obtaining all permits, licenses and insurance for events**

Proposed itemized budget

990 Form or Prior Year Audit

Detailed Project Narrative

Budget justification and narrative for each line item in the budget

Technical and Programmatic Questions should be directed to: John Rogers - Deputy City Administrator (843)- 248-1760 jrogers@conwaysc.gov

Questions about the application process should be directed to: Rosanne Dates - Grants Supervisor (843) 248-1760 rdates@conwaysc.gov

Applications must be submitted electronically to Linda Alston - Grants Coordinator lalston@conwaysc.gov

Grant Itemized Budget Worksheet

Project Title	
Start Date - End Date	
Total Funding Request	

Expenses

Item	Organization Funds	City Funds	Total
		Total Project Cost:	

Income

Source	Secured Y/N	Amount
	Total Project Income:	

Budget Justification and Narrative

Explain the need for each line item in the budget and show the breakdown of calculations used to arrive at the amount of each line in the budget